

Rental Property Worksheet

Property Address:			
Date property was first available for rent		Repairs	
		Painting	
Current Year Income		Plumbing	
Annual Rental Income		Electrical	
Deposit Income Received in Current Year		Appliances	
Refunds Issued in Current Year			
		Travel :	
Advertising		Lodging	
Bank Charges (Business Account)		Meals / Entertainment	
Cleaning / Janitorial		Transportation	
Commissions Paid / Referral Fees			
Computer Services / Supplies		Utilities	
HOA or Other Home Expenses		Electricity & Natural Gas	
Insurance		Garbage Service	
Licenses		Internet expenses	
Maintenance		Water	
Home			
Yard		Number of days rented	
Management Fees		Number of days used personally	
Mortgage Interest, Include Form 1098-INT		Is your tenant a family member?	
Permits & Fees			
Postage		Business Auto:	
Professional Services/Legal Fees		See vehicle mileage worksheet at	
Real Estate Taxes, Include Receipt		www.austinareatax.com/resources	
Rent, Equipment			
Rent, Office & Storage			
Security			
Supplies & Tools			
Telephone - Cell Phone			
Percentage used for Business (%)			
Telephone - 2nd Land line Only			
Telephone - fax or long distance calls			